



Data Protection Services

Fact Sheet v1.1



Compliance with the Singapore Personal Data Protection Act (PDPA) and Certification for Data Protection Trustmark (DPTM)

The **Singapore Personal Data Protection Act (PDPA)** provides a baseline standard of protection for Personal Data in Singapore. It complements sector-specific legislative and regulatory frameworks such as the Banking Act and Insurance Act. It comprises of various requirements governing the collection, use, disclosure and care of Personal Data in Singapore.

The **Data Protection Trustmark (DPTM)** is a voluntary enterprise-wide certification for organisations to demonstrate compliance with PDPA via accountable data protection practices. The DPTM will help businesses increase their competitive advantage and build trust with their customers and stakeholders.



What is “Personal Data”?

Personal data refers to data about an individual who can be identified from that data, or from that data and other information to which the organisation has or is likely to have access.

It is therefore important that organisations:

1. Identify and understand what Personal Data they store, process and/or transmit;
2. Implement a practical Data Protection Management Program (also referred to as “DPMP”) to demonstrate accountability in data protection and meet compliance with PDPA.



OUR DATA PROTECTION SERVICES

Privasec unique service offering responding to organisation’s legal and security needs:

- A **Data Protection Gap and Impact Assessment (DPIA)** to map out your Personal Data footprint, assess your current compliance status and define a roadmap to compliance.
- Ongoing support with a **Data Protection Management Program (DPMP)** to manage the privacy of your Personal Data and meet your regulatory obligations.
- Prepare your organisation for DPTM certification.



Data Protection Gap and Impact Assessment

A dedicated Consultant will assess your compliance and readiness against the PDPA and DPTM requirements (if applicable).

- We will identify the footprint (flows and storage) of each type of personal data within your business and guide you to create Data Inventory.
- We will perform a Data Protection Gap and Impact Assessment and provide recommendations to uplift the level of compliance of the organisation.
- Privasec works closely with several legal partners. If required, they can be engaged to perform a review of the assessment performed to ensure that our findings and advice can be leveraged by both your security and legal teams. By capitalising on the synergies existing between the two domains, our partnership can help to reduce costs whilst at the same improve communication.



Data Protection Management Program

We will provide ongoing support to your Data Protection Officer on the following tasks:

- Develop and review data protection policies as part of corporate governance.
- Perform periodic compliance audit.
- Create or revise processes based on audit and impact assessments performed.
- Advice DPO on handling data related queries or complaints.
- Provide alerts to any risks that might arise with regards to personal data.
- Conduct Data Protection Training for the organisation.



Data Protection Trustmark Certification

A DPTM certification helps increase your business competitiveness by demonstrating your organisation's robust data protection policies and practices in place to safeguard personal data.

With a comprehensive DPIA and DPMP, we will journey with you to prepare your organisation for DPTM certification.

GET THE BALL ROLLING

Talk to your consultant or ring us today to understand your needs and provide a proposal to get started on your Privacy journey.

You can call us at **6610 9597** or email us at info@privasec.com

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